



# APPLICATION FOR RESIDENCY



Date \_\_\_\_\_ Apartment Address \_\_\_\_\_

Approx Date \_\_\_\_\_

Lease Is To Begin \_\_\_\_\_ Expire \_\_\_\_\_ Building # \_\_\_\_\_ Unit Type \_\_\_\_\_

### FOR OFFICE USE ONLY

Market Rate \$ \_\_\_\_\_  
 Discount (if any) \$ \_\_\_\_\_  
 Pet Deposit \$ \_\_\_\_\_  
 Pet Rent \$ \_\_\_\_\_  
 Application Fee \$ \_\_\_\_\_  
 Water/Trash \$ \_\_\_\_\_  
 Security Deposit \$ \_\_\_\_\_  
 Total Due \$ \_\_\_\_\_  
 (Less Application Fee) \$ \_\_\_\_\_  
 (Less Hold Money) \$ \_\_\_\_\_  
 Balance Due \$ \_\_\_\_\_

Move-In Discount (if any): \_\_\_\_\_

Deposit Paid By:

- Money Order
- Personal Check
- Certified Check
- MC/Visa
- Cash

Date Paid: \_\_\_\_\_

Received By: \_\_\_\_\_

*\*certain conditions apply*

### APPLICANT

Name \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ SS # \_\_\_\_\_

Date of Birth \_\_\_\_\_ # of Occupants \_\_\_\_\_

Email \_\_\_\_\_

Single  Married Pet(s) \_\_\_\_\_

Present Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Apt # \_\_\_\_\_ Monthly Rent \_\_\_\_\_

Residence From: \_\_\_\_\_ To: \_\_\_\_\_

Current Employer \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Supervisor \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Position \_\_\_\_\_ Monthly Income \_\_\_\_\_

Employed From: \_\_\_\_\_ To: \_\_\_\_\_

#### HAVE YOU EVER:

Been Evicted From OR  Broken a Lease at any rental Community?

Community Name \_\_\_\_\_

Have you ever been convicted of or pled guilty or "no contest" to a felony, whether or not resulting in a conviction?  YES  NO

Have you ever been convicted of or pled guilty or "no contest" to a misdemeanor involving sexual misconduct, whether or not resulting in conviction?  YES  NO

### CO-APPLICANT

Name \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ SS # \_\_\_\_\_

Date of Birth \_\_\_\_\_ # of Occupants \_\_\_\_\_

Email \_\_\_\_\_

Single  Married Pet(s) \_\_\_\_\_

Present Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Apt # \_\_\_\_\_ Monthly Rent \_\_\_\_\_

Residence From: \_\_\_\_\_ To: \_\_\_\_\_

Current Employer \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Supervisor \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Position \_\_\_\_\_ Monthly Income \_\_\_\_\_

Employed From: \_\_\_\_\_ To: \_\_\_\_\_

#### HAVE YOU EVER:

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Community Name \_\_\_\_\_

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Have you ever been convicted of or pled guilty or "no contest" to a misdemeanor involving sexual misconduct, whether or not resulting in conviction?  YES  NO

#### VEHICLE REGISTRATION: Strict limit of 2 vehicles per townhome.

1. Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Plate # \_\_\_\_\_

2. Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Plate # \_\_\_\_\_

#### EMERGENCY CONTACT:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

#### LIST OF ADDITIONAL PERSONS TO OCCUPY APARTMENT:

NAME	AGE	RELATIONSHIP	NAME	AGE	RELATIONSHIP
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

The above applicant/co-applicant hereby authorize Central Park Estates, through its designated agent and its employees, to obtain and verify credit information, rental history, including a criminal background check, for the purpose of determining whether or not to lease an apartment to the above applicant(s). **It is agreed that the above applicant/co-applicant will be occupying the unit as tenant/co-tenant. Any additional occupants, 18 years and older, will be required to submit an application and will be charged an additional \$25 application fee and required to sign the lease as resident/tenant.**

**A NON-REFUNDABLE APPLICATION FEE OF \$50 PLUS \$25 FOR EACH ADDITIONAL APPLICANT, OVER THE AGE OF 18, IS CHARGED FOR EACH APPLICATION**

**\*Acceptable form of monthly rent payment shall be paid by check, money order, bank draft or ACH withdraw. Any acceptance of credit card for monthly rent payment is strictly conditioned upon Landlord agreement and subject to applicable credit card charges.**

Application Taken By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Rejected By: \_\_\_\_\_

\_\_\_\_\_  
APPLICANT'S SIGNATURE DATE

\_\_\_\_\_  
APPLICANT'S SIGNATURE DATE